

Waldorf College Action Plan

DEPARTMENT: Education Department

DATE: January 2008

GOAL: To develop and implement a quantitative program evaluation of the Teacher Preparation Program

Task	Responsibility	Timeline	Resources Required	Evaluation/Performance
Review, adjust, and ratify quantitative program evaluation action plan. ~Education Department ~Advisory Committee ~Dr. Barry Willson	Department Chair	April, 2008	Meeting time, faculty, Ed. Advisory Committee, Consultant time	Agenda, Minutes
Collect quantitative data using the Student Teacher Evaluation Rubric from the following: ~Cooperating Teachers ~College Supervisors ~Student Teacher self evaluation	Department Chair Director of Student Teaching Administrative Assistant	Ongoing	Fall & Spring Student Teacher Evaluation Rubrics, Time, Clerical Time	Data from completed Student Teacher Evaluation Rubrics
Disaggregate Student Teacher Evaluation Rubric data for the following: ~Elementary Education ~Secondary Education ~Special Education ~Physical Education ~Music Education ~Student Teacher Self Evaluation ~College Supervisor ~Cooperating Teacher	Department Chair Director of Student Teaching Administrative Assistant	Annually: February & October	Clerical Time, Computer Support	Entered data, Data
Collect student placement data	Department Chair Director of Student Teaching Career Planning Center Director	November Advisory Meeting	Meeting Time, Placement Data, Education Advisory Committee	Agenda, Minutes, Placement Data
Report & Review Student Teacher Data to the following: ~Education Department ~Education Advisory Committee ~Dean of Academic Affairs	Department Chair Director of Student Teaching	Ongoing - Nov. (Spring Student Teachers) Mar. (Fall Student Teachers)	Clerical Time, Computer Data Summary, Meeting Time	Agendas, Data Reports, Minutes

React to Data and Make Teacher Preparation Program Adjustments	Education Department	Ongoing	Data Reports, Clerical Time, Meeting Time	Agendas, Minutes, Adjustments to the Teacher Preparation Program
Review Quantitative Evaluation Plan	Education Department	Ongoing	Meeting Time, Data Reports	Revisions to the Quantitative Program Evaluation of the Teacher Preparation Program